

MARGARET COLLINS

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PROFESSIONAL SUMMARY

Curriculum designer and facilitator transitioning from high school education into corporate Learning & Development. Brings a strong track record of designing structured learning programs, assessing outcomes, and adapting content to diverse audiences.

CORE SKILLS

- Instructional Design
- Outcome-Based Assessment
- Training Facilitation
- Feedback & Coaching
- Curriculum Development
- Microsoft PowerPoint
- Adult Learning Principles
- Content Development
- Presentation & Public Speaking
- Stakeholder Communication

WORK EXPERIENCE

Lincoln High School 2020–Present

AP English Language & Composition Teacher

- Designed and facilitated AP-level writing and communication curriculum for 3 sections of 28 learners, consistently achieving above-average assessment outcomes
- Developed structured coaching cycles that improved learner performance by 34%
- Led the school's literary magazine as editorial advisor, managing an 18-person team through a full content development and publication cycle

Westfield Academy 2017–2020

9th & 10th Grade English Teacher

- Designed literature and composition curriculum for four sections of 25 learners
- Improved comprehension assessment scores by 22% through Socratic facilitation methods and structured close-reading strategies

Elmwood High School 2015–2017

English Teacher

- Facilitated writing and analytical skills development for classes of 26 learners

EDUCATION

University of Illinois at Chicago, Chicago, IL

Bachelor of Arts in English Education

CERTIFICATIONS

ATD Certified Professional in Talent Development (CPTD) (2025)